

Members:

**Hon. Stephanie A. Miner**  
Mayor  
City of Syracuse

**Sharon L. Contreras**  
Superintendent of Schools  
Syracuse City School District

**Calvin Corriders**  
Vice President, Commercial & Retail  
Sales Manager  
Pathfinder Bank

**Edward Cuello**  
Financial Professional  
Prudential

**Charles P. Merrihew**  
Vice President for Engagement &  
External Affairs, Syracuse University

**Sharon Owens**  
Chief Executive Officer  
Syracuse Model Neighborhood Facility,  
Inc.

**Hon. Van B. Robinson**  
President  
Syracuse Common Council

Advisory Staff:

**Joseph W. Barry, III, Esq.**  
Secretary to the Board/Counsel  
City of Syracuse

**Elizabeth DeJoseph**  
Assistant Director  
Intergovernmental Affairs  
City of Syracuse

**David DeVecchio, CPA**  
Commissioner of Finance  
City of Syracuse

**Thomas C. Ferrara, P.E.**  
Director of Facilities,  
Maintenance & Operations  
Syracuse City School District

**Mary Robison, P.E.**  
City Engineer  
City of Syracuse

**Suzanne Slack**  
Chief Financial Officer  
Syracuse City School District

# JSCB

## Joint Schools Construction Board

[www.jscbsyracuse.us](http://www.jscbsyracuse.us)

### Minutes

Thursday, July 24, 2014

9:00 a.m. (Common Council Chambers)

**Board Members Present:** Mayor Sephanie Miner, Superintendent Sharon Contreras, Calvin Corriders, Chuck Merrihew, Sharon Owens and Van Robinson

**Board Member Absent:** Edward Cuello

Calvin Corriders made a motion to accept the minutes of the June 26, 2014 meeting. Superintendent Contreras seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported that the JSCB staff has been meeting to draft the Phase II Diversity Plan and RFP for program management services. Per the Phase II legislation, the Board circulated the Phase II Diversity Plan Draft for public review and held a public hearing at this meeting (see attached JSCB Phase II Diversity Plan Public Hearing for summary of comments).

Keith Leal delivered the Report of the Program Manager:

***Institute for Technology Main Project- Design & Construction Information:***

- *All Contracts closed out other than the General Contractor – The Contractor returned to the site to complete remaining work as scheduled and reported last month. Interior cracking resolved through epoxy coating. Exterior concrete stair repairs were completed to the extent the contractor agrees on the scope. The JSCB and Gilbane are attempting to come to an understanding with the contractor on the remaining portion requested.*

***Dr. Weeks - Design & Construction Information:***

- *General Contractor and JSCB continue to have a disagreement over the cost of an \$800 maintenance bond which is holding up their contract closeout.*
- *Electrical Contract continues to be held open by National Grid's inability to install a dashboard interface.*

***Fowler - Design & Construction Information:***

- *Underslab vapor extraction system was tested and reported to be fully functional.*
- *Flowable Fill under the grade beams was completed.*



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- *Repair of Stainless Steel rails has begun – mockup has been submitted and reviewed by the Architect and awaiting further testing by the SCSD representative.*
- *Meetings and phone calls were held between the JSCB designee’s team and Gilbane to assist in negotiating/closing remaining change orders.*

***H.W. Smith - Design & Construction Information:***

- *A significant amount of final change orders were negotiated and processed.*
- *SWPP has been closed out.*
- *PLA Hold was been released on the General Contractor.*

***Financial:***

- *Program Budget- updated incorporating unused contingency for MC at Dr. Weeks, unused utility cost at ITC, and balance of Dr. Weeks Green Infrastructure Grant, which has increased available funds to \$707,000 (available funds due to maximum authorized borrowed amount. Does not include balance of NYSERDA grants of \$316,000).*

Mayor Miner asked if all of the remaining closeout items would be complete by the August meeting. Mr. Leal was unable to confirm, but said he can make a more accurate projection by August. Superintendent Contreras requested a timeline of when the remaining uncompleted items will be complete.

Windell Gray presented the MWBE Compliance Report on behalf of Landon & Rian. The workforce participation for minorities is currently at 12.43% (goal 10%) and 11.34% for women (goal 10%). The minority business participation is currently at 11.58% (goal 9%), and 93% of the minority-owned business work has been paid out. The women business participation is currently at 7.16% (goal 6%), and 99% of the women-owned business work has been paid out.

Chuck Merrihew made a motion to adopt Resolution No. 36-2014 to authorize Landon & Rian payment #32 in the amount of \$18,900.00. Sharon Contreras seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 37-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Sharon Owens seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 38-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Dr. Weeks project. Calvin Corriders seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 39-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Sharon Contreras seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 40-2014 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for legal services

relative to the Weydman matter in the amount of \$6,840.00 (June 2014). Calvin Corriders seconded the motion and it was approved 6-0.

Superintendent Contreras requested JSCB staff to look into the State Education Department's policy on employing formerly incarcerated individuals on school projects.

Calvin Corriders made a motion to adjourn the meeting. Van Robinson seconded the motion and the meeting was adjourned at 10:07 a.m.