

Members:

Hon. Stephanie A. Miner
Mayor
City of Syracuse

Sharon L. Contreras
Superintendent of Schools
Syracuse City School District

Calvin Corriders
Vice President, Commercial & Retail
Sales Manager
Pathfinder Bank

Edward Cuello
Financial Professional
Prudential

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

Sharon Owens
Chief Executive Officer
Syracuse Model Neighborhood Facility,
Inc.

Hon. Van B. Robinson
President
Syracuse Common Council

Advisory Staff:

Joseph W. Barry, III, Esq.
Secretary to the Board/Counsel
City of Syracuse

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David DeVecchio, CPA
Commissioner of Finance
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Thomas C. Ferrara, P.E.
Director of Facilities,
Maintenance & Operations
Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

JSCB

Joint Schools Construction Board

www.jsCBSyracuse.us

Minutes

Thursday, June 26, 2014
9:00 a.m. (Syra-Stat room)

Members Present: Superintendent Sharon Contreras, Calvin Corriders, Edward Cuello, Chuck Merrihew and Van Robinson

Members Absent: Mayor Stephanie Miner and Sharon Owens

Van Robinson made a motion to accept the minutes of the May 29, 2014 meeting. Ed Cuello seconded the motion and the minutes were accepted unanimously.

JSCB Secretary Joe Barry reported that the School District has hired the Facilities Management Group to assess the needs of the school buildings which will be used to develop the Phase II master plan. JSCB staff has been meeting to prepare the Phase II RFP and a draft will be available soon for the board to review.

Keith Leal delivered the Report of the Program Manager:

Institute for Technology Main Project- Design & Construction Information:

- *All Contracts closed out other than the General Contractor – Repair items for concrete are scheduled to begin June 26, 2014.*

Dr. Weeks - Design & Construction Information:

- *NYSERDA has begun the Incentive Request process for EPC funding.*
- *General Contractor has not submitted their maintenance bond in the form requested. Their closeout and final payment will be held until received.*

Fowler - Design & Construction Information:

- *Underslab vapor extraction system: The selected contractor has provided final pricing which has been sent to the A/E for review and concurrence before forwarding to the client for final approval.*
- *The open list for field items was updated and transmitted under separate cover as requested at the May 2014 meeting. Timing for remaining items are tied to final change order negotiation.*
- *Closeout including submission and review of required closeout documentation is ongoing.*



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H.W. Smith - Design & Construction Information:

- *Change orders for final out of scope items have been written and in process.*
- *Contractor close-out documentation has been delivered to the end-users.*
- *GBCo continues to work with the A&E, Commissioning Agent and Contractors to complete the NYSEDA and LEED Submissions.*

Financial:

- *Program Budget: updated incorporating balance NYSEDA funds for ITC, unused contingency for PC at Dr. Weeks, actual utility connection costs for ITC and HW Smith which has increased available funds to \$643K (Available funds due to maximum authorized borrowed amount; Does not include balance of NYSEDA grants \$316K).*

The Board reviewed an open items list provided by JSCB staff. Mr. Leal reported that a majority of the open items will be completed by the following week.

Lloyd Dickerson delivered the Report of the MWBE Compliance Firm (Landon & Rian). The workforce percentages did not change from the previous month (12.43% minority and 11.33% women). The project has achieved 93% of its MBE goal and 99% of its WBE goal.

Secretary Barry brought up the topic of the JSCB Phase II Diversity Plan. The Board was asked to approve a draft for public comment. A public hearing will be held on July 24 in the Common Council Chambers for the Board to hear public input on the draft, which will be posted on the JSCB, City and School District websites. Superintendent Contreras requested the draft to be amended to include a 2% requirement for Syracuse City School District students or graduates.

The Board voted on the following resolutions:

Calvin Corriders made a motion to adopt Resolution No. 28-2014 to authorize the distribution for public comment of the JSCB draft Diversity Plan and to authorize a public hearing at the JCSB meeting of July 24, 2014 to receive public comments on the proposed Diversity Plan. Chuck Merrihew seconded the motion and it was approved 5-0.

Edward Cuello made a motion to adopt Resolution No. 29-2014 to authorize Landon & Rian payment #31 in the amount of \$16,650.00. Calvin Corriders seconded the motion and it was approved 5-0.

Calvin Corriders made a motion to adopt Resolution No. 30-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Edward Cuello seconded the motion and it was approved 5-0.

Van Robinson made a motion to adopt Resolution No. 31-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Dr. Weeks project. Calvin Corriders seconded the motion and it was approved 5-0.

Calvin Corriders made a motion to adopt Resolution No. 32-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Edward Cuello seconded the motion and it was approved 5-0.

Calvin Corriders made a motion for the Board to adjourn into executive session for the purposes of receiving a legal update from JSCB counsel. Van Robinson seconded the motion and the Board adjourned into executive session at 9:38 a.m.

The Board resumed into open session at 10:11 a.m.

Edward Cuello made a motion to adopt Resolution No. 33-2014 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for legal services relative to the Weydman matter in the amount of \$8,711.16 (May 2014). Chuck Merrihew seconded the motion and it was approved 4-0.

Van Robinson made a motion to adopt Resolution No. 34-2014 to authorize payment to John Gaal, Esq. (Bond Schoeneck & King) for legal services relative to the PLA contractor holds in the amount of \$206.25. Edward Cuello seconded the motion and it was approved 4-0.

Van Robinson made a motion to adopt Resolution No. 35-2014 amending Resolution No. 18-14 to authorize a three (3) month no cost contract extension with Gilbane to close out outstanding Phase I contracts. Edward Cuello seconded the motion and it was approved 4-0.

Van Robinson made a motion to adjourn the meeting. Edward Cuello seconded the motion and the meeting was adjourned.