

Members:

**Hon. Stephanie A. Miner**  
Mayor  
City of Syracuse

**Sharon L. Contreras**  
Superintendent of Schools  
Syracuse City School District

**Calvin Corriders**  
Vice President, Commercial & Retail  
Sales Manager  
Pathfinder Bank

**Edward Cuello**  
Financial Professional  
Prudential

**Charles P. Merrihew**  
Vice President for Engagement &  
External Affairs, Syracuse University

**Sharon Owens**  
Chief Executive Officer  
Syracuse Model Neighborhood Facility,  
Inc.

**Hon. Van B. Robinson**  
President  
Syracuse Common Council

Advisory Staff:

**Joseph W. Barry, III, Esq.**  
Secretary to the Board/Counsel  
City of Syracuse

**Elizabeth DeJoseph**  
Assistant Director  
Intergovernmental Affairs  
City of Syracuse

**David DeVecchio, CPA**  
Commissioner of Finance  
City of Syracuse

**Thomas C. Ferrara, P.E.**  
Director of Facilities,  
Maintenance & Operations  
Syracuse City School District

**Mary Robison, P.E.**  
City Engineer  
City of Syracuse  
**Suzanne Slack**  
Chief Financial Officer  
Syracuse City School District

**Ashley Wilson**  
MWBE Compliance Officer  
City of Syracuse

# JSCB

## Joint Schools Construction Board

[www.jsCBSyracuse.us](http://www.jsCBSyracuse.us)

### Agenda

Thursday, May 29, 2014  
9:00 a.m. (Syracuse Stat room)

**Board Members Present:** Mayor Stephanie Miner, Superintendent Sharon Contreras, Calvin Corriders, Edward Cuello, Chuck Merrihew and Sharon Owens

**Board Members Absent:** Van Robinson

Chuck Merrihew made a motion to accept the minutes of the April 24, 2014 meeting. Edward Cuello seconded the motion and the minutes were unanimously accepted.

JSCB Secretary Joe Barry reported that JSCB staff will be meeting to work on the Phase 2 RFP and to discuss the Phase 2 financial plan. The Diversity Plan subcommittee has been meeting to prepare a draft for the Board's review, which will later be open to public comment.

Keith Leal presented Gilbane's Program Manager Progress Report:

***Institute for Technology Main Project- Design & Construction Information:***

• *All Contracts closed out other than the General Contractor – Gilbane is coordinating installation dates for final concrete repair work items with the GC and the District. To avoid disturbing school activities, one of the two items may have to be completed after classes are complete.*

***Dr. Weeks - Design & Construction Information:***

• *This week Gilbane was informed the Project has been awarded LEED Silver certified by USGBC. There is an outside chance the designation could be increased to Gold.*

• *The Mechanical Contractor has submitted their required documentation and is being closed out today (final payment being approved at the Board Meeting) as scheduled.*

• *General Contractor has not submitted their maintenance bond in the form requested. Their closeout and final payment will be held until received.*

***Fowler - Design & Construction Information:***

• *Underslab vapor extraction system: Unfortunately the firm that originally agreed to perform the work backed-out at the last minute. This has required us to take a step back and look for alternate entities to perform the services. We have*



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*gone out with requests for pricing from several firms to find an alternate solution.*

- The commissioning of the mechanical system was completed this month. This is a key accomplishment as it now allows the District to issue the final comfort survey and is a key piece of the LEED submission.*
- There are only a handful of field items remaining open (none of which are affecting any school functionality or activities). A few are held-up in final change order negotiation and a couple will need to happen after school is out for the year to avoid any disruptions.*
- Closeout including submission and review of required closeout documentation is ongoing.*

***H.W. Smith - Design & Construction Information:***

- Punchlist work was completed this month as scheduled.*
- The A/C system start-up and commissioning has been completed.*
- A couple of minor items need to be done that are not in the contractor's current scope. Gilbane is negotiating pricing and will write the change orders.*
- Close-out documentation remains at approximately 90% complete.*
- GBCo continues to work with the A&E, Commissioning Agent and Contractors to complete the NYSERDA and LEED Submissions.*

***Financial:***

- Program Budget: updated incorporating balance NYSERDA funds for ITC, unused contingency for PC at Dr. Weeks, actual utility connection costs for ITC and HW Smith which has increased available funds to \$643K (Available funds due to maximum authorized borrowed amount; Does not include balance of NYSERDA grants \$316K).*

The Mayor requested that Gilbane provide a list of open items for each of the schools.

Lloyd Dickerson presented Landon & Rian's MWBE Compliance Report. The EEO percentages have not changed since the last report.

The Board voted on the following resolutions:

Sharon Owens made a motion to adopt Resolution No. 24-2014 to authorize Landon & Rian payment #30 in the amount of \$17,775.00. Calvin Corriders seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 25-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Edward Cuello seconded the motion and it was approved 6-0.

Calvin Corriders made a motion to adopt Resolution No. 26-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work

associated with the Dr. Weeks project. Edward Cuello seconded the motion and it was approved 6-0.

Edward Cuello made a motion for the Board to adjourn into executive session for the purposes of discussing legal matters. Calvin Corriders seconded the motion and the Board adjourned at 9:15 a.m.

The Board resumed open session at 10:10 a.m.

Calvin Corriders made a motion to adopt Resolution No. 27-2014 to authorize payment to James Hughes, Esq. (Hancock & Estabrook) for legal services relative to the Weydman matter in the amount of \$11,223.20 (April 2014). Edward Cuello seconded the motion and it was approved 6-0.

Calvin Corriders made a motion to adjourn the meeting. Sharon Owens seconded the motion and the meeting was adjourned.