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Hon. Stephanie A. Miner, Chair
Mayor
City of Syracuse

Daniel G. Lowengard
Superintendent of Schools
Syracuse City School District

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Commissioner
Board of Education

Hon. Ned Deuel
Vice President
Board of Education

Hon. Patrick J. Hogan
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City of Syracuse

Hon. Laurie Menkin
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Board of Education

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

David Rufus
Director of Southeast Gateway
Development Corporation

Hon. Matthew Rayo
Councilor
City of Syracuse

Hon. Van B. Robinson
President
Syracuse Common Council

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Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

JSCB

Joint Schools Construction Board

www.jscb.us

Minutes

Thursday, May 26, 2011
8:30 a.m.

Board Members Present: Mayor Stephanie Miner, Ned Deuel, Laurie Menkin, David Rufus, Dan Lowengard, Pat Body, Van Robinson, Pat Hogan and Matt Rayo

Board Member Absent: Chuck Merrihew

Van Robinson motioned to accept the minutes of the April 28, 2011 meeting. Pat Hogan seconded the motion and they were approved 8-0.

Joe Barry delivered the report of the JSCB secretary:

- The Mayor, Council President and Board of Education President have each submitted their board reappointment letters.
- JSCB staff had a conference call on May 25, 2011 with the underwriting team to issue the Tranche III bonds. In order to meet the issuance schedule, the Board of Education is planning to hold a special meeting on June 13 to approve the issuance before the Common Council study session on June 15. SIDA is scheduled to meet on June 21 as the final governing body before the bonds are sold.
- The issuance of the Tranche III bonds should be relatively simple, as they are structured the same (with the exception of the QSCB of \$15M) as the Tranche II bonds which were issued in December 2010.
- The July-December 2011 board meeting schedule was distributed: July 21; August 25; September 8, 22; October 6, 20, November 3, 17; December 8, 22

Sam Tuzza delivered the Program Manager's Progress Report:

Clary Roof Project - Design & Construction Information:

- *Substantial completion inspection has been completed.*
- *Final balancing of cooling tower is scheduled for May 24, 2011.*
- *All open cost impacts have been resolved*
- *Currently in the closeout phase of the project.*

Institute for Technology Abatement Package- Design & Construction Information:

- *Substantial completion inspection has been achieved and final punchlist has been issued.*



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- *National Grid has de-energized the old electrical gear.*
- *All physical punchlist items have been completed and contractor has completely demobilized.*
- *Currently in the closeout phase of the abatement project.*

Institute for Technology Main Project- Design & Construction Information:

- *Outreach for Minority and Women Based Enterprises (M/WBE) continued.*
- *The ITC bid opening for each of the five (5) contracts was held on April 28, 2011.*
- *The received low bids are within the estimated construction budget.*
- *GBCo. held de-scope meetings with each of the five (5) low bidders, the JSCB, the SCSD, Architect, and the Architects sub-consultants.*
- *The SCSD, the Architect, and GBCo. issued post-bid recommendation letters for each of the five (5) contracts to the JSCB.*
- *The Office of Management and Budget issued a letter of “Intent to Award” to each of the five (5) successful low bidders.*
- *Pre-contract requirements are currently in the process of being submitted by the contractors (i.e. submission of insurances, bonds, Diversity Plans, etc.).*
- *GBCo. has contacted and met with the individual Utility Companies to coordinate relocation of utilities.*

Fowler - Design & Construction Information:

- *Construction Progress Meetings are ongoing. Meetings are held with all prime contractors, the City of Syracuse, the Syracuse City School District, the architect and subconsultants to the architect (as applicable).*
- *A 90-day Schedule was developed with input by all Prime Contractors .*
- *The Phase I Baseline Schedule was developed the week of May 16th and shall be finalized after review by Project Shareholders.*
- *The GC has erected the site fence and mobilized their field office as well as the conference trailer and the field office for the CM/JSCB.*
- *A temporary drive along the east elevation was installed to relocate access to the loading dock for the District. Demolition of the existing site work has started.*
- *Sediment and erosion control measures have been installed.*
- *Communication with the Fowler High School Administration and SCSD Central Offices is ongoing.*

Dr. Weeks - Design & Construction Information:

- *Schedule has been updated to reflect the start of bidding July, 2011 pending Tranche III funding approval*
- *Bid opening shall be August 16th, forecasting construction commencing early October 2011 and a substantial completion date of March 1st 2013.*

H.W. Smith - Design & Construction Information:

- *The JSCB is to confirm funding for the water pump house and associated water system improvements as currently designed by the Water Departments.*
- *The SCSD has confirmed that swing space for the H.W. Smith occupants will be available for a July 2012 start of the renovation. (pending Tranche III funding)*
- *Current schedule has been updated to reflect the addition to begin in April 2012 with the start of the renovation scheduled to begin in mid July 2012.*
- *GBCo. has developed construction cash flow projections based on the current milestone dates.*

Financial:

- *The Program Budget was updated to incorporate the ITC bids, accepted alternates, and a 7 ½% construction contingency. The Program Budget indicates a variance of \$448K.*

Pat Hogan motioned to adopt Resolution No. 32-2011 to amend Resolution No. 28-2009 to declare the H.W. Smith Project a Type II determination under SEQRA. Van Robinson seconded the motion and it was approved 8-0.

Laurie Menkin motioned to adopt Resolution No. 33-2011 to authorize Spina Collins Scoville (Fowler) LFC Payment #16 in the amount of \$135,265.10. Ned Deuel seconded the motion and it was approved 8-0.

Laurie Menkin motioned to adopt Resolution No. 34-2011 to authorize Gilbane Payment #42 in the amount of \$157,048.40. Ned Deuel seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 35-2011 to authorize payment to Churchill Environmental Inc. (ITC) in the amount of \$3,750.50. Van Robinson seconded the motion and it was approved 8-0.

Laurie Menkin motioned to adopt Resolution No. 36-2011 to authorize payment to J.D. Taylor Construction Corp. (Clary) (payment #7) in the amount of \$49,172.33. Van Robinson seconded the motion and it was approved 8-0.

Van Robinson motioned to adopt Resolution No. 37-2011 to authorize payment to J.D. Taylor Construction Corp. (Clary) (payment #8) in the amount of \$6,650.00. Pat Hogan seconded the motion and it was approved 8-0.

Matt Rayo motioned to adopt Resolution No. 38-2011 to authorize IBM payment for technology consulting services in the amount of \$2,922.13. Ned Deuel seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 39-2011 to authorize payment to Arcadis (HW Smith) for engineering services in the amount of \$1,046.46. Van Robinson seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 40-2011 to authorize payment to LVI Environmental Services, Inc. (ITC) in the amount of \$98,624.24. Laurie Menkin seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 41-2011 to authorize payment to SEI Design Group (H.W. Smith) (payment #15) in the amount of \$44,484.63. Laurie Menkin seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 42-2011 to authorize payment to SEI Design Group (ITC) (payment #16) in the amount of \$98,455.14. Van Robinson seconded the motion and it was approved 8-0.

Ned Deuel motioned to adopt Resolution No. 43-2011 to authorize payment to Robertson Strong Apgar Architects P.C. (RSA) (Dr. Weeks) (payment #4) in the amount of \$99,613.33. Laurie Menkin seconded the motion and it was approved 8-0.

Sharon Owens led a discussion on the training program. Sharon suggested reconnecting with the people who have already completed the program to see where they are as a way to assess the effectiveness of the program. She suggested hiring some of the active list to do outreach for the next cycle and get them on the payroll. Anita Murphy suggested the program incorporate technology to assist in mathematics training because the trainees are having the most problems with math.

Ned Deuel motioned to adjourn the meeting. Van Robinson seconded the motion and all were in favor.