

Members:

Hon. Stephanie A. Miner
Mayor
City of Syracuse

Sharon L. Contreras
Superintendent of Schools
Syracuse City School District

Calvin Corriders
Vice President, Commercial & Retail
Sales Manager
Pathfinder Bank

Edward Cuello
Financial Professional
Prudential

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

Sharon Owens
Chief Executive Officer
Syracuse Model Neighborhood Facility,
Inc.

Hon. Van B. Robinson
President
Syracuse Common Council

Advisory Staff:

Joseph W. Barry, III, Esq.
Secretary to the Board/Counsel
City of Syracuse

Elizabeth DeJoseph
Assistant Director
Intergovernmental Affairs
City of Syracuse

David DeVecchio, CPA
Commissioner of Finance
City of Syracuse

Thomas C. Ferrara, P.E.
Director of Facilities,
Maintenance & Operations
Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

Ashley Wilson
MWBE Compliance Officer
City of Syracuse

JSCB

Joint Schools Construction Board

www.jscbsyracuse.us

Minutes

Thursday, April 24, 2014
9:00 a.m. (Syra-Stat room)

Board Members Present: Mayor Stephanie Miner, Kim Bradley (serving in place of Superintendent Contreras), Calvin Corriders, Chuck Merrihew and Sharon Owens

Board Members Absent: Edward Cuello and Van Robinson

Calvin Corriders made a motion to accept the minutes of the March 20, 2014 meeting. Chuck Merrihew seconded the motion and the minutes were unanimously adopted.

JSCB Secretary Joe Barry had no new items to report.

Keith Leal presented the report of the Program Manager:

Institute for Technology Main Project- Design & Construction Information:

- *All Contracts closed out other than the General Contractor – GC has committed to be completing final items this month now that the weather has improved.*

Dr. Weeks - Design & Construction Information:

- *Final LEED package has been submitted to Green Building Council for review and approval.*
- *Mechanical Contractor has committed to sending their final contract closeout documentation by the end of this month. Their closeout and final payment will be held until received.*
- *General Contractor has not submitted their maintenance bond in the form requested. Their closeout and final payment will be held until received.*

Fowler - Design & Construction Information:

- *Underslab vapor extraction system design modification was submitted to the contractor and the change order has now been executed. Scheduling of the work is underway.*
- *Some positive results were achieved in recent negotiations regarding remaining disputed items from the 11-month warranty walkthrough and contractors are on site this week cooperatively moving forward.*



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- *Closeout including submission and review of required closeout documentation is ongoing.*
- *Change Order negotiations with the Prime Contractors continues.*
- *LEED and NYSERDA package materials continue to be complied. Final submission will occur after the open items are completed.*

H.W. Smith - Design & Construction Information:

- *Contractors are on-site this week completing the few remaining interior punchlist items.*
- *Spring exterior work is being scheduled now that the weather has improved.*
- *Close-out documentation, is now approximately 90% complete.*
- *GBCo continues to work with the A&E, Commissioning Agent and Contractors to complete the NYSERDA and LEED Submissions.*

Financial:

- *Program Budget: updated incorporating balance NYSERDA funds for ITC, unused contingency for PC at Dr. Weeks, actual utility connection costs for ITC and HW Smith which has increased available funds to \$643K (Available funds due to maximum authorized borrowed amount; Does not include balance of NYSERDA grants \$316K).*

Lloyd Dickerson presented the report of the MWBE Compliance Firm (Landon & Rian). The EEO utilization percentages are currently 12.44% for minorities and 11.33% for women. The numbers increased due to an influx of submissions from the HW Smith project.

Calvin Corriders made a motion to adopt Resolution No. 19-2014 to authorize Landon & Rian payment #29 in the amount of \$16,875.00. Sharon Owens seconded the motion and it was approved 5-0.

Calvin Corriders made a motion to adopt Resolution No. 20-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Kim Bradley seconded the motion and it was approved 5-0.

Chuck Merrihew made a motion to adopt Resolution No. 21-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Dr. Weeks project. Calvin Corriders seconded the motion and it was approved 5-0.

Calvin Corriders made a motion to adopt Resolution No. 22-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Sharon Owens seconded the motion and it was approved 5-0.

Calvin Corriders made a motion to adopt Resolution No. 23-2014 to authorize payment to John Gaal, Esq. (BS&K) for PLA related legal services in the amount

of \$1,581.94 (February of 2013 and March of 2014). Sharon Owens seconded the motion and it was approved 5-0.

Mayor Miner requested that the JSCB secretary provide a Phase II update. City and School District staffs have been meeting. The School District is in the process of drafting a master plan. The City Commissioner of Finance has engaged the financial consultant to begin the financing for Phase II. The first BAN will be issued at the beginning of May or early June, and part of those funds will pay the PLA consultant. Mayor Miner requested that the Board form a PLA subcommittee.

Calvin Corriders made a motion to adjourn the meeting. Sharon Owens seconded the motion and the meeting was adjourned.