

Members:

**Hon. Stephanie A. Miner**  
Mayor  
City of Syracuse

**Sharon L. Contreras**  
Superintendent of Schools  
Syracuse City School District

**Calvin Corriders**  
Vice President, Commercial & Retail  
Sales Manager  
Pathfinder Bank

**Edward Cuello**  
Financial Professional  
Prudential

**Charles P. Merrihew**  
Vice President for Engagement &  
External Affairs, Syracuse University

**Sharon Owens**  
Chief Executive Officer  
Syracuse Model Neighborhood Facility,  
Inc.

**Hon. Van B. Robinson**  
President  
Syracuse Common Council

Advisory Staff:

**Joseph W. Barry, III, Esq.**  
Secretary to the Board/Counsel  
City of Syracuse

**Elizabeth DeJoseph**  
Assistant Director  
Intergovernmental Affairs  
City of Syracuse

**David DeVecchio, CPA**  
Commissioner of Finance  
City of Syracuse

**Thomas C. Ferrara, P.E.**  
Director of Facilities,  
Maintenance & Operations  
Syracuse City School District

**Mary Robison, P.E.**  
City Engineer  
City of Syracuse  
**Suzanne Slack**  
Chief Financial Officer  
Syracuse City School District

**Ashley Wilson**  
MWBE Compliance Officer  
City of Syracuse

# JSCB

## Joint Schools Construction Board

[www.jsCBSyracuse.us](http://www.jsCBSyracuse.us)

### Minutes

Thursday, March 20, 2014  
9:00 a.m. (Syra-Stat room)

**Board Members Present:** Mayor Stephanie Miner, Superintendent Sharon Contreras, Edward Cuello, Sharon Owens and Van Robinson

**Board Members Absent:** Calvin Corriders and Chuck Merrihew

Van Robinson made a motion to accept the minutes of the February 27, 2014 meeting. Edward Cuello seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported that the request for the Phase II BAN has moved to the Common Council and will be discussed at a March 24<sup>th</sup> committee meeting. Secretary Barry also reported that Murnane Building Contractors have submitted a notice of claim for an amount of \$36,306.74 relative to a PLA issue on the H.W. Smith project.

Keith Leal presented the Report of the Program Manager:

***Institute for Technology Main Project- Design & Construction Information:***

- *All Contracts closed out other than the General Contractor - a couple of punch list/warranty items are temperature sensitive and will have to be completed when the weather breaks.*

***Dr. Weeks - Design & Construction Information:***

- *Elevator certification has been received.*
- *Mechanical Contractor has not submitted final contract closeout documentation. Their closeout and final payment will be held until received.*
- *General Contractor has not submitted their maintenance bond as requested. Their closeout and final payment will be held until received.*
- *Final LEED package is 99% complete. Should be submitted by month's end as anticipated.*

***Fowler - Design & Construction Information:***

- *Underslab vapor extraction system review by third party has been completed. Report detailing design modifications is expected today.*
- *Closeout including submission and review of required closeout documentation is ongoing.*



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- *Change Order negotiations with the Prime Contractors continues.*
- *Open items that were discovered during the 11-month warranty walkthrough are now 93% complete. The remaining items were disputed by the contractors. GBCo is working through some of the items to obtain cooperation. Those that are not in compliance have been put on notice. The cost of these items will be held back from any payments authorized.*
- *LEED and NYSEERDA package materials continue to be complied. Final submission will occur after the open items are completed.*

***H.W. Smith - Design & Construction Information:***

- *Remaining indoor punchlist items are being worked on during the ½ day off school on March 19. Less than ten items remain.*
- *Some work will remain for spring, i.e. final seeding and determination of possible drainage issue near the cooling tower.*
- *Close-out documentation, is now approximately 85% complete.*
- *GBCo continues to work with the A&E, Commissioning Agent and Contractors to complete the NYSEERDA and LEED Submissions. Commissioning Agent reports that most issues are resolved and his report is being finalized.*

***Financial:***

- *Program Budget: updated incorporating balance NYSEERDA funds for ITC, unused contingency for PC at Dr. Weeks, actual utility connection costs for ITC and HW Smith which has increased available funds to \$643K (Available funds due to maximum authorized borrowed amount; Does not include balance of NYSEERDA grants \$316K).*

Lloyd Dickerson presented the Report of the MWBE Compliance Firm (Landon & Rian). To date, the workforce rates are 12.65% for minority participation and 11.38% women participation. Additionally, 11.52% of the 12.5% MBE contracts have been paid out, as well as 6.95% out of the 7.22% WBE contracts.

The Board voted on the following resolutions:

Sharon Owens made a motion to adopt Resolution No. 14-2014 to authorize Landon & Rian payment #28 in the amount of \$18,450.00. Mayor Miner seconded the motion and it was approved 5-0.

Van Robinson made a motion to adopt Resolution No. 15-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Edward Cuello seconded the motion and it was approved 5-0.

Superintendent Contreras made a motion to adopt Resolution No. 16-2014 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Van Robinson seconded the motion and it was approved 5-0.

Mayor Miner made a motion to adopt Resolution No. 17-2014 to authorize payment to John Gaal, Esq. (BS&K) for PLA related legal services in the amount

of \$1,306.25 (December of 2013 and January of 2014). Van Robinson seconded the motion and it was approved 5-0.

Van Robinson made a motion to adopt Resolution No. 18-2014 amending Resolution No. 104 -13 to authorize a three (3) month no cost contract extension with Gilbane to close out outstanding Phase I contracts. Superintendent Contreras seconded the motion and it was approved 5-0.

Superintendent Contreras made a motion for the board to adjourn into executive session to discuss legal matters with outside counsel Jim Hughes from Hancock and Estabrook law firm. Edward Cuello seconded the motion and the board adjourned into executive session at 9:13 a.m.

The Board resumed open session at 9:25 a.m. Van Robinson made a motion to adjourn the meeting. Edward Cuello seconded the motion and the meeting was adjourned.