

Members:

Hon. Stephanie A. Miner
Mayor
City of Syracuse

Sharon L. Contreras
Superintendent of Schools
Syracuse City School District

Hon. Calvin Corriders
Vice President, Commercial & Retail
Sales Manager
Pathfinder Bank

Edward Cuello
Financial Professional
Prudential

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

Sharon Owens
Chief Executive Officer
Syracuse Model Neighborhood
Facility, Inc.

Hon. Van B. Robinson
President
Syracuse Common Council

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Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

Ashley Wilson
MWBE Compliance Officer
City of Syracuse

JSCB

Joint Schools Construction Board

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Minutes

Monday, December 23, 2013

9:30 a.m. (Syracuse room)

Members Present: Mayor Stephanie Miner, Superintendent Sharon Contreras, Edward Cuello, Chuck Merrihew, Sharon Owens and Van Robinson

Member Absent: Calvin Corriders

Van Robinson made a motion to accept the minutes of the November 21, 2013 meeting. Superintendent Contreras seconded the motion and the minutes were unanimously accepted.

JSCB Secretary Joe Barry reported that the PLA counsel at Bond Schoeneck & King is beginning work on the Phase II labor agreement.

Lloyd Dickerson presented the report of the MWBE Compliance Firm (Landon & Rian). To date, the workforce rates are 12.65% for minority participation and 11.35% women participation. Additionally, 11.46% of the 12.51% MBE contracts have been paid out, as well as 6.39% out of the 7.22% WBE contracts.

Tim Penix from SUNY EOC delivered a report of the Training Program. Below are the figures for the Training Program participants:

Employment Sectors:

- Construction 57%
- Retail Food Services 15%
- Manufacturing 14%
- Facility Maintenance 7%
- Transportation 5%
- Non-Profit/Healthcare 2%

Results as of October 2013:

- 578 active participants
- 69 inactive participants
- 41 women
- 273 OSHA cards issued
- 112 asbestos licenses issued
- 16 union placements
- 152 non-union placements



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Keith Leal called in to deliver the Report of the Program Manager:

Fowler - Design & Construction Information:

- *Punchlist, warranty, and miscellaneous change order work is ongoing with completion by end of December. Science casework punchlist and remaining site deficiencies have been completed. Underslab vapor extraction system needs additional testing.*
- *Closeout including submission and review of required closeout documentation is ongoing.*
- *Change Order finalization continues.*
- *Electrical Contractor and General Construction Contractor have submitted the required documentation for partial retainage release request.*

Institute for Technology Main Project- Design & Construction Information:

- *General Contractor is working on completing final punch list and warranty items.*
- *Electrical Engineer is currently reviewing the design of the Photovoltaic System with National Grid for compatibility of electrical systems.*

Dr Weeks - Design & Construction Information:

- *Elevator change order work nears completion. In the process of finalizing fire alarm items.*
- *Mechanical Contractor continues to work on change order work, final punch list and warranty items.*
- *Electrical Contractor is completing the elevator change order work. All other punch list items have been completed. One warranty item (Ballast Replacement) is in the process of being completed.*
- *Electrical Contractor has submitted the necessary closeout documentation, along with O&M/As-Built Drawg re-submission. Contract closeout will be in January 2014.*
- *LEED "Building Occupant Comfort" questionnaire has been issued to the users and currently waiting for results. All other LEED documentation is ready for USGBC submission.*

H.W. Smith - Design & Construction Information:

- *SCFD walked the Building on 12/6/2013 and issued the necessary paperwork for the Certificate of Occupancy. SEI Design has put together the package for the C of O and has forwarded it to SED as of 12/17 and anticipates a quick turnaround; possibly by weeks end.*
- *GBCo continues to work with the contractors to finish Punchlist Items, Change Order work and any outstanding items at this time. The District's staff will start moving into the building starting 12/20 and children will be back on 1/6. At this time it appears that all work that is known will be complete.*
- *GBCo is working with the Contractors to Close out the Project at this time as well; Asbuilt Drawings, O&Ms and Training continue to be completed.*

- *GBCo is working with the A&E, Commissioning Agent and Contractors to complete the NYSERDA and LEED Submissions.*

Financial:

- *Program Budget: currently \$465K available due to maximum authorized borrowed amount (Does not include balance of NYSERDA grants \$335K).*

The Board voted on the following payment resolutions. Mayor Miner requested that the Board vote on Resolutions 104 and 105 after discussing them in executive session.

Van Robinson made a motion to adopt Resolution No. 106-2013 to authorize Landon & Rian payment #25 in the amount of \$16,875.00. Superintendent Contreras seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 107-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Superintendent Contreras seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 108-2013 to authorize the payment to various contractors (as set forth in Appendix A) for work associated with the ITC project. Chuck Merrihew seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 109-2013 to authorize the payment to various contractors (as set forth in Appendix A) for work associated with the Dr. Weeks project. Superintendent Contreras seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adopt Resolution No. 110-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Van Robinson seconded the motion and it was approved 6-0.

Van Robinson made a motion to adopt Resolution No. 111-2013 to authorize the payment of FFE items for the HW Smith project as set forth in Appendix A. Chuck Merrihew seconded the motion and it was approved 6-0.

Van Robinson made a motion for the Board to adjourn to executive session. Sharon Owens seconded the motion and the Board adjourned to executive session at 9:52 a.m.

The Board resumed into open session at 10:21 a.m.

The Mayor proposed an amendment to Resolution No 104-2013, requesting a staffing plan as part of Gilbane's contract extension. Van Robinson seconded the

Mayor's proposed amendment. Chuck Merrihew made a motion to adopt Resolution No. 104-2013 amending Resolution No. 202-12 to authorize a three (3) month no cost contract extension with Gilbane to close out outstanding Phase I contracts (including amendment regarding staffing). Ed Cuello seconded the motion and it was approved 6-0.

Van Robinson made a motion to approve Resolution No. 105-2013 to authorize Gilbane Payment #73 in the amount of \$184,443.75 (includes \$50,000 incentive payment for HW Smith substantial completion). Ed Cuello seconded the motion and it was approved 6-0.

Chuck Merrihew made a motion to adjourn the meeting. Van Robinson seconded the motion and the meeting was adjourned.