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Hon. Stephanie A. Miner
Mayor
City of Syracuse

Sharon L. Contreras
Superintendent of Schools
Syracuse City School District

Hon. Calvin Corriders
Commissioner
Board of Education

Edward Cuello
Financial Professional
Prudential

Charles P. Merrihew
Vice President for Engagement &
External Affairs, Syracuse University

Sharon Owens
Executive Director
Southwest Community Center

Hon. Van B. Robinson
President
Syracuse Common Council

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Mary Robison, P.E.
City Engineer
City of Syracuse
Suzanne Slack
Chief Financial Officer
Syracuse City School District

Ashley Wilson
MWBE Compliance Officer
City of Syracuse

JSCB

Joint Schools Construction Board

www.jscbsyracuse.us

Minutes

Thursday, November 21, 2013

9:00 a.m. (Syra-Stat room)

Board Members Present: Mayor Stephanie Miner, Calvin Corriders, Edward Cuello, Van Robinson, Sharon Owens, Chuck Merrihew

Board Members Absent: Superintendent Sharon Contreras (Suzanne Slack serving as designee)

Van Robinson made a motion to accept the minutes of the October 24, 2013 meeting. Chuck Merrihew seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported that Weydman Electric has submitted a notice of claim for their work on the Fowler project. Additionally, ITC received LEED Silver certification.

Keith Leil of Gilbane Co. presented the report of the Program Manager:

Fowler - Design & Construction Information:

- *Punchlist, warranty, and miscellaneous change order work is ongoing and completion by December.*
- *Closeout including submission and review of required closeout documentation is ongoing.*
- *Completed Work Highlights:*
 - *Underslab vapor extraction system change order work complete and will be tested this week to satisfy LEED requirements.*
 - *Pool area fire protection change order work completed successfully.*
 - *Relocation of School lettering was completed.*
- *All Non-Conforming and Deficient items have been satisfactorily resolved and closed per the independent testing agency.*

Institute for Technology Main Project- Design & Construction Information:

- *All Prime Contracts have been closed-out with the exception of the General Contractor.*
- *General Contractor is working on completing final punch list and warranty items.*
- *The Project Achieved LEED Silver Status this month.*



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Dr. Weeks - Design & Construction Information:

- *Elevator change order work is underway with completion anticipated the week of 11/25/13.*
- *Mechanical and Electrical Contractors are continuing to work on change order work, final punch list and warranty items. Final completion anticipated in December.*
- *LEED "Building Occupant Comfort" questionnaire has been issued to the users and is one of the final deliverables for LEED certification.*
- *Electrical Contractor revising and assembling closeout turnover package.*
- *It has been discovered that some of the corridor tile floor has become loose in numerous locations due to a water infiltration issue back in May. Plumbing Contractor is working to repair/replace and will be completed prior to release of remaining retainage.*

H.W. Smith - Design & Construction Information:

- *Substantial Completion achieved as scheduled on 10/31/2013. A Walk-Through with Architect and SDFD is scheduled for the end of the week to review additional items requested.*
- *Progress meetings continue weekly with all prime contractors, the City of Syracuse, the Syracuse City School District, the architect and sub consultants to the architect (as applicable).*
- *Renovation- 2nd Floor, 1st Floor, Lower Level*
 - *Change order work and punch list work continues.*
 - *Furniture has been delivered and set up on levels 2 & 1 and are in progress at the lower level.*
 - *Kitchen Equipment has been delivered, being installed and will be thoroughly cleaned*
 - *Casework continued in the health suite, library, main office and secondary offices main desks.*
 - *New Elevator has been completed, inspected and approved.*
 - *Final cleaning of existing tile and terrazzo continues*
 - *Balancing continues due to late water pressure issues*
 - *Fire Alarm testing continues in preparation of Certificate of Occupancy walk-through*
- *Exterior*
 - *Bus Loop asphalt have been completed*
 - *Bus Loop concrete apron and sidewalks have been completed*
 - *Work has commenced to replace existing catch basin in South parking lot under a change order*
 - *GBCo is pursuing other outstanding items for pricing at this time that will complete the exterior change work.*

Financial:

- *Program Budget: currently \$465K available due to maximum authorized borrowed amount (Does not include balance of NYSERDA grants \$335K).*

Lloyd Dickerson of Landon and Rian presented the Report of the MWBE Compliance Firm. The program's overall EEO participation rates are 12.58% for minorities and 11.34% for women. The closeout verification status at each project is as follows: 2 primes and 21 subs at Fowler, 1 prime at ITC, 1 prime and 13 subs at Dr. Weeks, and H.W. Smith and Professional Services are not yet in the closeout phase.

The Board voted on the following resolutions:

Van Robinson made a motion to adopt Resolution No. 93-2013 to authorize Gilbane Payment #72 in the amount of \$135,389.61. Chuck Merrihew seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 94-2013 to authorize Landon & Rian payment #24 in the amount of \$18,000. Van Robinson seconded the motion and it was approved 7-0.

Calvin Corriders made a motion to adopt Resolution No. 95-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Van Robinson seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 96-2013 to authorize the payment to various contractors (as set forth in Appendix A) for work associated with the ITC project. Van Robinson seconded the motion and it was approved 7-0.

Van Robinson made a motion to adopt Resolution No. 97-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Chuck Merrihew seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 98-2013 to authorize the payment of FFE items for the HW Smith project as set forth in Appendix A. Van Robinson seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 99-2013 to amend Resolution No. 17-2013 authorizing MA Ferraulo Plumbing & Heating Inc. as the Plumbing and Fire Suppression contractor for the HW Smith Project to decrease contingency by an amount of \$20,000.00 and decrease total contract not to exceed amount from \$971,803.00 to \$951,803.00. Van Robinson seconded the motion and it was approved 7-0.

Van Robinson made a motion to adopt Resolution No. 100-2013 to amend Resolution No.89-2013 authorizing Murnane Building Contractors Inc. as the General Contractor for the HW Smith Project to increase contingency by an amount of \$20,000.00, and increase total contract not to exceed amount from \$11,565,175.00 to \$11,585,175.00. Calvin Corriders seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 101-2013 to amend Resolution No. 70-2013 authorizing MA Ferrauilo Plumbing & Heating Inc. as the HVAC contractor for the HW Smith Project to decrease the contingency by an amount of \$19,000.00, and decrease the total contract not to exceed amount from \$5,008,018.00 to \$4,989,018.00. Calvin Corriders seconded the motion and it was approved 7-0.

Chuck Merrihew made a motion to adopt Resolution No. 102-2013 to amend Resolution No. 72-2013 authorizing Ridley Electric Co. Inc. at the technology contractor for the HW Smith Project to increase contingency by an amount of \$19,000 and increase the total contract not to exceed amount from \$2,035,425.00 to \$2,054,425.00. Van Robinson seconded the motion and it was approved 7-0.

Van Robinson made a motion to adopt Resolution No. 103-2014 to authorize the purchase of Directors and Officers Board liability insurance from Haylor, Freyer, and Coon, Inc. in the amount of \$17,650. Calvin Corriders seconded the motion and it was approved 7-0.

Van Robinson made a motion for the Board to adjourn to executive session to discuss Sharon Owens seconded the motion and the Board adjourned to executive session at 9:25 a.m.

The Board resumed into open session at 10:11 a.m. Calvin Corriders made a motion to adjourn the meeting. Chuck Merrihew seconded the motion and the meeting was adjourned.