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Syracuse Regional Office Director  
New York State Senate

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# JSCB

## Joint Schools Construction Board

[www.jscb.us](http://www.jscb.us)

### Minutes

Thursday, November 18, 2010

8:30 a.m.

**Board members present:** Mayor Stephanie Miner, Superintendent Dan Lowengard, Ned Deuel, Pat Body, Laurie Menkin, Baye Muhammad, Chuck Merrihew, Matt Rayo, Pat Hogan and Van Robinson

**Board member absent:** Ned Deuel

A motion was made by Laurie Menkin to accept the minutes from the November 4, 2010 meeting. Pat Body seconded the motion and it was approved 5-0. Matt Rayo, Pat Hogan and Van Robinson then entered the meeting.

Joe Barry reported that there was a bond process conference call to advance the bond issuance process for Tranche II.

Sam Tuzza delivered the Report of the Program Manager:

***Bellevue Academy at Shea Roof Project - Design & Construction Information:***

- *Close-out phase of project continues, anticipate completion late November 2010.*

***Clary Roof Project - Design & Construction Information:***

- *Metal flashing and coping work at roof perimeter substantially complete*
- *Metal wall panel system installation continues with the installation of zee furrings on auditorium walls*
- *Gymnasium floor restoration has completed and turned over to School district.*
- *Metal roof panels scheduled for week of November 18, 2010*

***Institute for Technology - Design & Construction Information:***

- *Early Abatement Package with NYSED for approval.*
- *GBCo completed their review of the Main Project Construction Documents for constructability.*
- *GBCo and the Architect have completed Construction Document estimate reconciliation and VE for the Main Construction Project.*
- *NYSED review of the Main Construction Project was conducted November 3, 2010 with balance of mechanical review completed November 12, 2010.*
- *Architect/Engineer preparing addendum response to NYSED review comments.*

***Dr. Weeks - Design & Construction Information:***

- *GBCo and the Architect have completed Construction Documents estimate and Value Engineering.*
- *GBCo has completed Construction Document constructability review*
- *Meetings continue with Project Shareholders as necessary.*
- *Architect/Engineer completed addendum response to NYSED review comments conducted October 20, 2010.*

***H.W. Smith - Design & Construction Information:***

- *Meetings continue with Project Shareholders as necessary.*
- *Construction Document Submission has been made by the Architect on October 8, 2010.*
- *GBCo continues review of Construction Documents for constructability.*
- *GBCo and the Architect continue the Construction Document estimate.*
- *NYSED review of the Construction Documents is scheduled for November 23, 2010.*

***Fowler - Design & Construction Information:***

- *GBCo and the Architect have completed Construction Document estimate reconciliation.*
- *GBCo has completed review of Construction Document for constructability*
- *Meetings continue with Project Shareholders as necessary.*
- *Meetings with NYSED to review drawings and specifications were conducted October 26 & 27, 2010.*
- *Architect/Engineer completed addendum response to NYSED comments*

***Financial:***

- *CD Phase Program Budget to be updated after completion of CD estimates*

Nicole Jefferson delivered an update of the training program. The past month involved an outreach campaign, distributing flyers and door knockers all city-wide. This group is the third training session who should be ready for the spring construction season.

A motion was made by Pat Body to adopt Resolution No. 88-2010 to authorize SEI Design Group (H.W. Smith) LFC Payment #13 in the amount of \$235,040.39. Chuck Merrihew seconded the motion and it was approved 8-0.

A motion was made by Laurie Menkin to adopt Resolution No. 89-2010 to authorize SEI Design Group (ITC) LFC Payment #13 in the amount of \$190,453.38. Van Robinson seconded the motion and it was approved 8-0.

A motion was made by Chuck Merrihew to adopt Resolution No. 90-2010 to authorize Spina Collins Scoville (Fowler) LFC Payment #10 in the amount of \$105,180.37. Pat Hogan seconded the motion and it was approved 8-0.

A motion was made by Van Robinson to adopt Resolution No. 91-2010 to authorize Ashley McGraw Architects, P.C. (Clary) LFC Payment #13 in the amount of \$8,234.50. Chuck Merrihew seconded the motion and it was approved 8-0.

A motion was made by Pat Hogan to adopt Resolution No. 92-2010 to authorize Gilbane Payment #36 in the amount of \$228,788.96. The motion was seconded by Van Robinson and it was approved 8-0.

A motion was made by Chuck Merrihew to adopt Resolution No. 93-2010 to authorize J.D. Taylor Construction Corp. (Clary 2010 Roof) Payment #4 in the amount of \$326,770.55. The motion was seconded by Laurie Menkin and it was approved 8-0.

A motion was made by Van Robinson to adopt Resolution 94-2010 to authorize the City's Director of Management & Budget to purchase a Directors and Officers liability insurance policy from the Zurich insurance company at a cost not to exceed \$23,861. The motion was seconded by Chuck Merrihew and it was approved 8-0.

A motion was made by Chuck Merrihew to adjourn the meeting. Pat Hogan seconded the motion and all were in favor.