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Hon. Stephanie A. Miner, Chair
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City of Syracuse

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Syracuse City School District

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Board of Education

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City of Syracuse

Hon. Nader Maroun
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City of Syracuse

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President
Syracuse Common Council

David Rufus
Director
Southeast Gateway Community
Development Corp.

Hon. Maxwell Ruckdeschel
Vice President
Board of Education

Hon. Stephen Swift
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Thomas C. Ferrara, P.E.
Director of Facilities,
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Syracuse City School District

Mary Robison, P.E.
City Engineer
City of Syracuse

Suzanne Slack
Chief Financial Officer
Syracuse City School District

JSCB

Joint Schools Construction Board

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Minutes

Thursday, October 24, 2013

8:30 a.m. (Syra-Stat room)

Board Members Present: Mayor Stephanie Miner, Pat Hogan, Nader Maroun, Max Ruckdeschel, David Rufus and Steve Swift

Board Members Absent: Superintendent Sharon Contreras, Pat Body, Chuck Merrihew and Van Robinson

Steve Swift made a motion to accept the minutes of the September 26, 2013 meeting. Nader Maroun seconded the motion and the minutes were approved unanimously.

JSCB Secretary Joe Barry reported that JSCB staff is in the process of receiving insurance quotes for the Phase II board.

Sam Tuzza of Gilbane Co. delivered the Report of the Program Manager:

Fowler - Design & Construction Information:

- *Construction Progress Meetings are ongoing on a bi-weekly basis.*
- *Closeout including submission and review of required closeout documentation continues.*
- *Phase I- Building Addition and Renovation ,Phase II Summer renovations, Phase III Areas B/D/Locker rooms/ Upper E/Cafeteria:*
 - *Excellent progress over the last month has greatly reduced the outstanding Punch list items. Most remaining work is awaiting ordered materials.*
- *Site and Exterior:*
 - *The majority of the exterior punch list items have been completed during the past month.*

Institute for Technology Main Project- Design & Construction Information:

- *The General Contractor has submitted partial retainage Application for Payment No. 25 and No. 26 for processing.*
- *The General Contractor's operation and maintenance manuals and as-built documents have been approved.*
- *General Contractor continues with completion of eleven month warranty inspection list items.*



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- *The Mechanical Contractor has completed all eleven month warranty inspection list items and is in the process of submitting final application for payment for November approval.*
- *Electrical Contractor has submitted final application for payment to JSCB for final approval and contract closure.*

Dr Weeks - Design & Construction Information:

- *Replacement cubbie installation has been scheduled for the week of 10-21-13 for Classroom 141.*
- *Plumbing Contractor has completed all punch list items.*
- *Plumbing Contractor has submitted partial retainage application for payment.*
- *Plumbing Contractor has submitted all required closeout documents with the exception of final application for payment, which will be submitted in November.*
- *General Contractor has completed all but two punch list items, which allowed for another submission of partial retainage application for payment for this month.*
- *Elevator fabrication is underway with delivery verified for the week of November 4th. Gilbane verified this with Schindler Elevator.*
- *Mechanical Contractor's As-Built Drawings have been approved.*
- *Electrical Contractors is in the process of resubmitting the O & M Manuals as well as As-Built Drawings for final review and acceptance.*

H.W. Smith - Design & Construction Information:

- *Progress Meetings, Pre-Con Meetings, and Coordination Meetings continue. Meetings are held with all prime contractors, the City of Syracuse, the Syracuse City School District, the architect and sub consultants to the architect (as applicable).*
- *Renovation 2nd Floor:*
 - *Change Order Work*
 - *Punchlist Work*
 - *HVAC Systems Balancing*
 - *Interior Classroom Glass*
 - *Final Cleaning and Prep for Furniture Delivery (1st Delivery 10/31 and 11/4)*
- *Renovation 1st Floor:*
 - *Complete dropping ceiling tiles*
 - *Complete installing flooring*
 - *Install Acoustical Panels*
 - *Continue Interior Glass installation*
 - *Change Order Work*
 - *HVAC Balancing*
 - *Address Punchlist Items*
 - *Start Final Cleaning (furniture delivery date 11/11)*
- *Lower Level*
 - *Finish Casework*
 - *Install Smartboards/Whiteboards/Tackboards*
 - *Finish Assisted Listening Installations*
 - *Complete Dropping ceiling tiles*

- *Install Acoustical Panels*
- *Continue Interior Glass installation*
- *Change Order Work*
- *HVAC Balancing*
- *Address Punchlist Items*
- *Start Final Cleaning (furniture delivery date 11/18)*
- *Exterior*
 - *Waterline installation completed, tested and on line.*
 - *Curbing installed and completed*
 - *Concrete apron work continues*
 - *Busloop driveway prep work for asphalt continues; asphalt anticipated 1st week of November.*

Financial:

- *Program Budget; currently \$465K available due to maximum authorized borrowed amount (Does not include balance of NYSERDA grants \$335K).*

Carol Hill of SUNY EOC delivered the Training Program report. The EOC conducted another OSHA class in September, which was also offered in Spanish. After the September OSHA class, the number of participants in the training program with OSHA cards doubled. As of September 2013, the Training Program had:

- 558 active participants
- 69 inactive participants
- 41 women
- 255 OSHA cards issued
- 112 asbestos licenses issued
- 15 union placements
- 112 non-union placements

Lloyd Dickerson of Landon & Rian delivered the report of the MWBE Compliance Firm via conference call. The minority workforce participation was 13.53% and the women workforce participation was 8.36%.

The Board voted on the following resolutions:

Steve Swift made a motion to adopt Resolution No. 82-2013 to authorize Gilbane Payment #71 in the amount of \$120,806.58. Max Ruckdeschel seconded the motion and it was approved 5-0.

Max Ruckdeschel made a motion to adopt Resolution No. 83-2013 to authorize Landon & Rian payment #23 in the amount of \$45,000.00. Steve Swift seconded the motion and it was approved 5-0.

David Rufus made a motion to adopt Resolution No. 84-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the Fowler High project. Max Ruckdeschel seconded the motion and it was approved 5-0.

Steve Swift made a motion to adopt Resolution No. 85-2013 to authorize the payment to various contractors (as set forth in Appendix A) for work associated with the ITC project. David Rufus seconded the motion and it was approved 5-0.

David Rufus made a motion to adopt Resolution No. 86-2013 to authorize the payment to various contractors (as set forth in Appendix A) for work associated with the Dr. Weeks project. Steve Swift seconded the motion and it was approved 5-0.

Nader Maroun made a motion to adopt Resolution No. 87-2013 to authorize the payment of various contractors (as set forth in Appendix A) for work associated with the HW Smith project. Steve Swift seconded the motion and it was approved 5-0.

Nader Maroun made a motion to adopt Resolution No. 88-2013 amending Resolution No. 73-2013 (JSCB Comprehensive Plan) approving changes to the JSCB Project Budget to transfer \$90,000.00 from the contingency budget (attached) to HW Smith for miscellaneous construction items and to revise the budget and estimates accordingly. David Rufus seconded the motion and it was approved 5-0.

David Rufus made a motion to adopt Resolution No. 89-2013 amending Resolution No. 74-2013 Murnane Building Contractors Inc. as the General Contractor for the HW Smith Project to increase contingency by an amount of \$60,000.00, and increase total contract not to exceed amount from \$11,505,175.00 to \$11,565,175.00 to pay for the increased construction cost at HW Smith. Nader Maroun seconded the motion and it was approved 5-0.

Max Ruckdeschel made a motion to adopt Resolution No. 90-2013 amending Resolution No. 71-2013 Knapp Electric as the electrical contractor for the HW Smith Project to increase contingency by an amount of \$30,000 and increase total contract not to exceed amount of \$2,370,002.00 to \$2,400,002.00. Nader Maroun seconded the motion and it was approved 5-0.

David Rufus made a motion to adopt Resolution No. 91-2013 to authorize an agreement with National Grid for the installation of electric service at ITC for a cost not to exceed \$57,360.94 and the related study of PV panels at a cost not to exceed \$10,000.00 that are being connected at ITC and their impact on the National Grid power transmission system. Steve Swift seconded the motion and it was approved 5-0.

Nader Maroun made a motion to adopt Resolution No. 92-2013 authorizing payment in the amount of \$67,360.94 to National Grid for the installation of electric service at ITC and the related study of PV panels. Steve Swift seconded the motion and it was approved 5-0.

Mayor Miner informed the board that the JSCB Phase II legislation has been delivered to the Governor. Once it is signed, it will be the official end of JSCB Phase I. She thanked the board for their work on the Phase I project in getting four schools completely renovated.

Steve Swift made a motion to adjourn the meeting. David Rufus seconded the motion and the meeting was adjourned.