

Introduction

Chapter 1B – Glossary of Terms

AE	The JSCB’s architectural/engineering firms for the schools being renovated under Phase 1
Baseline	A term used in the planning process to describe a level of renovation that needed to be done to bring the school up to code, while addressing life safety issues and replacing equipment and fixtures that were beyond or would soon be beyond their useful life.
BOE	The Board of Education of the City School District of the City of Syracuse, New York.
Educational Specifications (Ed Specs)	A document that sets forth in writing and graphically describes the desired educational program that will form the basis of a design for the renovated or new school. Embodied within the Ed Specs is the square footage description of every space to be included in the new or renovated school. Ed Specs can also be termed a Program of Requirements (POR), which in itself tends to set forth the description of what a school should look like educationally upon its completion.
EPC	Energy Performance Contracting refer to New York State Energy Law
Ethnically-Sensitive Demographic Study	A unique approach to enrollment studies that looks at trends in community and student population that could affect the ethnic makeup of the student body in future years. This process is used to predict future enrollments along with how population and birth trends will affect the future face of the student body.
Focus Group	A type of qualitative research used by planners to get an understanding of vision, beliefs, attitudes, etc., as they related to the JSCB’s renovation program and broader educational and community issues.
Guiding Principles	The principles that the Board of Education and its administration set forth that were used to guide the planning and design of new and renovated schools. Also known as a planning framework.
Gilbane	The Program Manager (PM) contracted by the JSCB to oversee all aspects of Phase 1 of the JSCB’s District-wide Renovation Program.

Hard Costs	Project costs associated with actual “bricks and mortar” construction.
HDG - Hamlin Design Group	The sub-consultant contracted to perform master planning services for the JSCB, including education planning services that would result in Educational Specifications for schools to be renovated under Phase 1 of the JSCB’s District-wide Renovation Program.
JSCB	The Joint Schools Construction Board of the City and the City School District as set forth in an agreement, dated as of April 1, 2004, between the City School District and the City as such agreement may be from time to time amended or supplemented, acting as agent for the City, School District, or both. All contracts within this Program will be held directly by the JSCB.
LEED	Leadership in Energy and Environmental Design designation for accredited professionals in the area of green and sustainable building design.
MCA	Maximum Cost Allowance as defined by New York State Education Department
Option 7	The plan that was adopted by the JSCB on December 4, 2008, and formed the financial basis for the renovation program, though specifics of the adopted plan were refined and went through some significant change.
POR - Program of Requirements	Sometimes referring to the entire Educational Specifications document, but for the purposes of this Master Plan will refer to the part of the Ed Spec that sets forth the description of what a school should look like educationally upon its completion.
PM	<p>(In the case of this report, the Gilbane Building Company) Program Management Firm (also referred to as Program Manager): an interdisciplinary organization that provides comprehensive, integrated services for overall administration of a capital improvement program comprised of multiple individual capital projects.</p> <p>The PM as defined in the State legislation is an independent program management firm that will develop and implement procedures for the JSCB projects; review plans and specifications for the JSCB projects; develop and implement policies and procedures to utilize employment resources to provide a sufficient number of skilled employees for such projects, including developing and implementing training programs, if required; and managing such projects.</p>
Program	Reconstruction and additions to seven SCSD school facilities, Phase 1.

Project	Work at an existing school building site that involves the design, reconstruction, or rehabilitation of an existing school building for its continued use as a school of the City School District, which may include an addition to an existing school building for such continued use at a cost, for such addition, of no more than nine million dollars, and which also may include (1) the construction or reconstruction of athletic fields, playgrounds, and other recreational facilities for such existing school building, and/or (2) the acquisition and installation of all equipment necessary and attendant to and for the use of such existing school building.
Scope	A term used in various contexts to typically describe how wide ranging a particular program, project or level of responsibility is. It also can describe the level of work that a contractor, consultant, or sub-consultant is required to perform under a specific agreement.
SBHC	School Based Health Center
SCSD	The Syracuse City School District of New York State as represented by its Board of Education.
SED	The New York State Education Department.
SEQRA	The New York State Environmental Quality Review Act, which stipulates what level of environmental review is needed before any construction can proceed.
Soft Costs	Project costs associated primarily with professional fees, along with fixtures, furniture and equipment.
“Sources and Uses”	This phrase has been used together and as individual words throughout the process and in this Master Planning document. Sources is used to express the places from which revenue for the project will be derived, Excel Aid, local share impacting debt service, and state aid. Uses describes the soft and hard costs associated with the construction project,
Stakeholders	A particular group of community, civic, organizational leaders who came together on two occasions to speak with planners.